



Maria Greene, Acting Commissioner

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## Resource Parent Approval Process Document Checklist

Document Required	Progress	Completed?		
		Yes	No	N/A
Form 450, Basic Information Sheet				
Form 35, Resource Parent Application				
Form 38, Agreement with DFCS				
Discipline Policy Agreement				
Form 29, Safety Agreement				
Form 404, Consent for Criminal Records Check				
Fingerprint Cards Submitted for all adults over 18 years				
Form 36, Medical Examination all adults and children over 16				
Health Statements on all children in the home under the age of 16				
Drug Screen on all adults aged 18 years and older				
Form 44, Financial Statement				
Copy of Auto Insurance				
Copy of Drivers License				
Copy of Citizenship Papers, if applicable				
Copy of Birth Certificates				
Copy of Marriage License				
Copy of Divorce Decree				
Copy of Any Death Certificates				
Pet Vaccination Record				
Environmental Statement re: water/sewage				
Firearms Verification Statement				
Pool Verification Statement				
Smoke Detector Statement				
3 References: Personal, Relative and Employer, if applicable				
Pictures of Family / Simple Layout Drawing of Residence				
Other				